

**Bangor Water District
Board of Trustees
Minutes of the Regular Meeting
JULY 21, 2026**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Trustees and staff participated in person, except as noted below. Remote participation for the public was provided; however, no one joined the meeting.

I. Chair Hwalek called the meeting to order at 3:45 p.m.

II. **Roll Call:** Mrs. Hamilton, Mr. Morse, Mr. Bragg, Mr. Chick, Mr. Higgins, and Mr. Hwalek. Also in attendance were Mr. Bourgoïn, Mr. Easterwood, Mr. Littlefield, Mrs. McGary, and Mr. Harrison.

III. **Public Comment:** None

IV. 2025 Financial Audit: Keith Bourgoïn from Harverlock, Estey & Curran presented the results of the 2025 audit. Mr. Bourgoïn presented the chair members with their own audit books and among the items noted were:

- Net position increased by \$3,071,141.
- 86% of assets are in property, plant, and equipment.
- Net decrease of \$974,058 in Liabilities and Deferred Inflows of Resources.

Acceptation of 2025 Financial Audit: It was then upon motion being made and duly seconded, unanimously:

VOTED: To accept the 2025 financial audit.

V. **Old Business:**

Approval of June Regular Minutes: It was upon motion being made and duly seconded, unanimously:

VOTED: To accept the minutes of the regular June meeting as present by Chair Hwalek.

Report of the Treasurer: General Manager Harrison presented an overview of the June financials, beginning with the month's disbursements and investments and then reviewing the year-to-date revenues and expenses compared to the budget. Harrison noted that as of the end of the month, operating revenues were 4 percent (\$213,000) ahead of budget with metered sales being 4 percent (\$152,000) ahead of budget. Harrison also noted that the Total Fire Protection was right on budget and other Revenues are ahead of budget by 38 percent (\$60,000). Harrison noted that the operating expenses were under budget by 6 percent (\$234,000). Harrison ended by presenting the year-to-date cash flow

summary and a note about approving the Board Chair as an additional signatory. Treasurer's Report was accepted as presented.

Project Manager's Report:

Current Construction and Engineering Projects:

Project Manager Littlefield presented the Cumberland Street water main replacement project stating that work is expected to start by early August. Littlefield also presented on the Birch and Nelson Street project which is still currently awaiting approval from the Army Corps of Engineers and the project is expected to go to bid by early Fall of 2026 for Spring 2027 construction.

VI. New Business:

Water Quality Report: Water Quality Manager Easterwood presented the Board of Trustees with the district's monitoring of coliform, fluoride, bromate and turbidity, which all met the EPA and State guidelines. Easterwood ended by presenting the June nitrification, showing the average nitrate storage in tanks in June, with the amount of chlorine used to re-chlorinate sites and amount of gallons of water dumped to maintain water quality.

General Manager's Report: The June Progress Report was accepted as written.

- Improving infrastructure maintenance by monitoring and detecting pressure and flow tracking to help in the prevention of boil water orders.
- Preparing for site visit from EPA to be held on 7-29-2026 and EPA Cybersecurity Meeting to be held on 7-30-2026.
- Employee Handbook updates were made and reviewed. Mr. Harrison asked the Board Members to vote to accept the updates to the Employee Handbook

VOTED: To accept the updates to the Employee Handbook.

- Team working on BIA bypass valve installation
- Review of new potential current underground locating contract with Tracer Underground. Mr. Harrison asked the Board Members to vote to accept the new contract with Tracer Underground.

VOTED: To accept the new contract with Tracer Underground.

VII: Board Member Communication/ Request: None.

VIII: Executive Session: None.

It was then upon motion being made and duly seconded:

VOTED: To adjourn the meeting at 5:26 p.m.

IV: Next Meeting Dates:

August 18, 2026

Ralph Foss, Clerk

John Hwalek, Chair

Patty Hamilton

Frank Bragg, Vice Chair

Lee Chick

Samuel Morse

Thomas Higgins